

**THIRTY-FIFTH JUDICIAL DISTRICT
INDIGENT DEFENDER FUND**

COLFAX, LOUISIANA

Annual Financial Report

For the Year Ended June 30, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

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Independent Accountants' Report


November 16, 2008

Thirty-Fifth Judicial District
Indigent Defender Fund
Colfax, Louisiana

We have compiled the accompanying financial statements of the governmental activities and each major fund of the Indigent Defender Fund for the Thirty-Fifth Judicial District, a component unit of the Louisiana Public Defender Board, as of and for the year ended June 30, 2008, which collectively comprise the basic financial statements as listed in the table of contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

The management's discussion and analysis and budgetary comparison information, listed in the table of contents, are not a required part of the basic financial statements but supplementary information required by the Governmental Accounting Standards Board. We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.


ROZIER, HARRINGTON, & MCKAY
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INDIGENT DEFENDER FUND

Thirty-Fifth Judicial District

Management's Discussion and Analysis

June 30, 2008

This section of the annual financial report presents our discussion and analysis of the Indigent Defender Fund's financial performance during the fiscal year ended June 30, 2008.

OVERVIEW OF FINANCIAL STATEMENTS

The basic financial statements include government-wide financial statements and fund financial statements. These two types of financial statements present the Indigent Defender Fund's financial position and results of operations from differing perspectives which are described as follows:

Government –Wide Financial Statements

The government-wide financial statements report information about the Indigent Defender Fund as a whole using accounting methods similar to those used by private-sector companies. The government-wide financial statements report all revenues and expenses regardless of when cash is received or paid. Furthermore, the government-wide statements include all of the Indigent Defender Fund's assets and all of its liabilities. All of the Fund's activities are classified as governmental activities in the government-wide financial statements. The governmental activities are financed primarily by state appropriations and certain fees.

Fund Financial Statements

Fund financial statements provide detailed information regarding the Indigent Defender Fund's most significant activities and are not intended to provide information for the Fund as a whole. Funds are accounting devices that are used to account for specific sources of funds. All of the Indigent Defender Fund's funds are Governmental Funds. These funds are used to account for essentially the same functions that are reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, the governmental fund use a modified accrual basis of accounting that provides a short-term view of the Indigent Defender Fund's finances. Assets reported by governmental funds are limited to amounts that are available for current needs. In addition, liabilities are limited to amounts that are expected to be paid from currently available assets.

FINANCIAL ANALYSIS OF THE INDIGENT DEFENDER FUND AS A WHOLE

An analysis of the government-wide Statement of Net Assets is presented as follows:

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

Management's Discussion and Analysis
June 30, 2008

	<u>June 30,</u>	
	<u>2008</u>	<u>2007</u>
<u>Assets:</u>		
Cash and Cash Equivalents	\$ 65,881	\$ 107,106
Receivables	7,075	5,944
Total Assets	<u>72,956</u>	<u>113,050</u>
<u>Liabilities:</u>		
Accounts Payable	1,043	917
Total Liabilities	<u>1,043</u>	<u>917</u>
<u>Net Assets:</u>		
Unrestricted	71,913	112,133
Total Net Assets	<u>\$ 71,913</u>	<u>\$ 112,133</u>

As the presentation appearing above demonstrates, all net assets are unrestricted and may be used to meet the Indigent Defender Fund's ongoing obligations.

An analysis of the government-wide Statement of Activities is presented as follows:

	<u>For the Year</u> <u>Ended June 30,</u>	
	<u>2008</u>	<u>2007</u>
<u>Revenues:</u>		
Program Revenue:		
Charges for Services	\$ 79,695	\$ 82,942
Operating Grants and Contributions	58,201	108,081
General Revenue:		
Interest	130	---
Total Revenue	<u>138,026</u>	<u>191,023</u>
<u>Program Expenses:</u>		
Personnel Services and Benefits	7,679	6,060
Professional Development	2,130	812
Operating Cost	168,437	120,308
Total Program Expenses	<u>178,246</u>	<u>127,180</u>
Change in Net Assets	(40,220)	63,843
Net Assets Beginning	112,133	48,290
Net Assets Ending	<u>\$ 71,913</u>	<u>\$ 112,133</u>

As the accompanying presentation demonstrates, the Indigent Defender Fund has used a portion of the surplus from the previous year to provide services.

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

Management's Discussion and Analysis
June 30, 2008

FINANCIAL ANALYSIS OF THE FUNDS

For the year ended June 30, 2008, governmental fund balances were identical to net assets.

BUDGET HIGHLIGHTS

The budget was amended to address resources that were not expected when the original budget was prepared.

CAPITAL ASSET ADMINISTRATION

The Indigent Defender Fund has not acquired any capital assets.

DEBT ADMINISTRATION

The Indigent Defender Fund has not debt outstanding.

FACTORS EXPECTED TO AFFECT FUTURE OPERATIONS

At the present time, management is aware on no factors that are expected to affect future operations.

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

Balance Sheet - Governmental Funds / Statement of Net Assets
June 30, 2008

	<u>Governmental Funds</u>		<u>Statement of</u>
	<u>General Fund</u>	<u>Adjustments</u>	<u>Net Assets</u>
<u>Assets:</u>			
Cash and Cash Equivalents	\$ 65,881	\$ -	\$ 65,881
Accounts Receivable (Net of Allowance for Doubtful Accounts)	<u>7,075</u>	<u>-</u>	<u>7,075</u>
Total Assets	<u>\$ 72,956</u>	<u>\$ -</u>	<u>\$ 72,956</u>
<u>Liabilities and Fund Equity:</u>			
Liabilities:			
Accounts Payable	\$ -	\$ -	\$ -
Payroll Taxes Accrued and Withheld	<u>1,043</u>	<u>-</u>	<u>1,043</u>
Total Liabilities	<u>1,043</u>	<u>-</u>	<u>1,043</u>
<u>Fund Balances / Net Assets:</u>			
Fund Balances:			
Unreserved Fund Balance	<u>71,913</u>	<u>(71,913)</u>	<u>-</u>
Total Fund Equity	<u>71,913</u>	<u>(71,913)</u>	<u>-</u>
Total Liabilities & Fund Equity	<u>\$ 72,956</u>	<u>\$ (71,913)</u>	<u>\$ 1,043</u>
Net Assets:			
Unrestricted		<u>71,913</u>	<u>71,913</u>
Total Net Assets		<u>\$ 71,913</u>	<u>\$ 71,913</u>

See the accompanying notes and accountants' report.

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

**Statement of Revenue, Expenditures and Changes in Fund
Balance / Statement of Activities
For the Year Ended June 30, 2008**

	<u>Governmental Funds</u> <u>General Fund</u>	<u>Adjustments</u>	<u>Statement of</u> <u>Net Assets</u>
<u>Expenditures Expenses:</u>			
Judiciary:			
Personnel Services and Benefits	7,679	-	7,679
Professional Development	2,130	-	2,130
Operating Cost	168,437	-	168,437
Total Expenditures / Expenses	<u>178,246</u>	<u>-</u>	<u>178,246</u>
 <u>Program Revenues</u>			
Charges for Services	79,695	-	79,695
Operating Grants and Contributions	58,201	-	58,201
Total Program Revenues	<u>137,896</u>	<u>-</u>	<u>137,896</u>
Net Program Expenses	<u>(40,350)</u>	<u>-</u>	<u>(40,350)</u>
 <u>General Revenues</u>			
Interest	130	-	130
Total General Revenues	<u>130</u>	<u>-</u>	<u>130</u>
 Excess (Deficiency) of Revenues Over Expenditures / Change in Net Assets	(40,220)	-	(40,220)
 <u>Fund Balance / Net Assets</u>			
Beginning of Year	<u>112,133</u>	<u>-</u>	<u>112,133</u>
 End of Year	<u>\$ 71,913</u>	<u>\$ -</u>	<u>\$ 71,913</u>

See the accompanying notes and accountants' report.

INDIGENT DEFENDER FUND

Thirty-Fifth Judicial District

Notes to Financial Statements

For the Period Ended June 30, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Thirty-Fifth Judicial District Indigent Defender Fund was established under the laws of the State of Louisiana in order to provide legal representation for indigent people involved in criminal proceedings. The fund receives appropriations from the State of Louisiana as well as fees and other costs, which are assessed from persons participating in the judicial process. The Fund may also receive fees from indigent defendants, whenever the District Judge determines that fees of this nature are appropriate. The Fund is administered the District Public Defender who is appointed by the Louisiana Public Defender Board.

The accompanying policies conform to generally accepted accounting principles for governmental units.

Financial Reporting Entity

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the financial reporting entity. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and
 - a) The ability of the reporting entity to impose its will on that organization and/or
 - b) The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the reporting entity.
2. Organizations for which the reporting entity does not appoint a voting majority but are fiscally dependent on the reporting entity.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the criteria presented above, the Indigent Defender Fund is a component of the Louisiana Public Defender Board, which is a component of the State of Louisiana. The accompanying financial statements present information only on the accounts maintained by the Public Defender of the Thirti-Fifth Judicial District. The financial statements do not present information of the State of Louisiana or the Louisiana Public Defender Board, the general government service provided by those governmental units, or other governmental units that comprise the financial reporting entity.

INDIGENT DEFENDER FUND

Thirty-Fifth Judicial District

Notes to Financial Statements **For the Period Ended June 30, 2008**

Fund Accounting

The accounts are organized on the basis of funds, which consist of a single general fund. The General Fund is the general operating fund of the District. It is used to account for all financial resources.

Basis Of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when measurable and available as net current assets. Revenues are considered available if the revenue is collected within 60 days of the year-end. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Inventories of supplies are considered immaterial and are not recorded.

Use Of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Budgets

Budgets are adopted prior to the beginning of each year using the generally accepted basis of accounting. Furthermore, budgets are amended in the manner prescribed by state law.

Cash And Cash Equivalents:

Amounts reported as cash and cash equivalents include all cash on hand, cash in bank accounts, certificates of deposit and highly liquid investments.

Compensated Absences:

Personnel policy adopted by the Public Defender does not allow employees to carryover material amounts of vested leave. As a result, no provision for compensated absences is included in the accompanying financial statements.

NOTE 2 - CASH AND CASH EQUIVALENTS

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

Notes to Financial Statements
For the Period Ended June 30, 2008

At June 30, 2008, the Fund's entire collected bank balance was fully secured from risk by federal deposit insurance.

NOTE 3 – ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2008 are summarized as follows:

Fees assessed from indigent defendants	\$ 140,696
Due from the Grant Parish Sheriff's Office	<u>7,075</u>
Total accounts receivable	147,771
Allowance for doubtful accounts	<u>(140,696)</u>
Accounts receivable net of allowance for doubtful accounts	<u>\$ 7,075</u>

NOTE 4 – GOVERNMENTAL FUND REVENUES AND EXPENDITURES

For the year ended June 30, 2008, the major sources of governmental fund revenues and expenditures were as follows:

Revenues:

State Government	
Appropriations – Special	\$ 58,201
Local Governments	
Statutory Fines, Forfeitures, Fees and Court Cost	75,280
Charges for Services	4,415
Investment Earnings	<u>130</u>
Total Revenues	<u>\$ 138,026</u>

Expenditures

Personnel Services and Benefits	
Salaries	7,133
Payroll Taxes	<u>546</u>
Total	7,679
Professional Development	
Dues, Licenses and Registration	1,800
Other	<u>330</u>
Total	2,130

INDIGENT DEFENDER FUND
Thirty-Fifth Judicial District

Notes to Financial Statements
For the Period Ended June 30, 2008

Operating Cost		
Contract Services – Attorney / Legal	162,078	
Contract Services – Other	2,404	
Insurance	125	
Supplies	1,088	
Repairs and Maintenance	1,881	
Utilities and Telephone	816	
Other	45	
Total		168,437
Total Expenditures		<u>\$ 178,246</u>

INDIGENT DEFENDER FUND**Thirty-Fifth Judicial District****Statement of Revenue, Expenditures and Changes in Fund Balance
For the Year Ended June 30, 2008**

	<u>Budget Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget</u>
				<u>Positive</u>
				<u>(Negative)</u>
<u>Revenues:</u>				
State Government				
Appropriations - Special	\$ 15,750	\$ 58,201	\$ 58,201	-
Local Governments				
Statutory Fines, Forfeitures, Fees, and Court Costs	86,000	75,000	74,658	(342)
Other Grants and Contributions	3,000	4,700	5,167	467
Total Revenues	104,750	137,901	138,026	125
<u>Expenditures:</u>				
Personnel Services and Benefits				
Salaries	6,525	7,680	7,133	547
Payroll Taxes	-	-	546	(546)
Total	6,525	7,680	7,679	1
Professional Development				
Dues, Licenses, and Registrations	800	1,800	1,800	-
Other	-	500	330	170
Total	800	2,300	2,130	170
Operating Cost				
Contract Services - Attorney / Legal	157,185	164,854	162,078	2,776
Contract Services - Other	21,000	2,324	2,404	(80)
Insurance	125	125	125	-
Supplies	400	1,500	1,088	412
Repair and Maintenance	-	-	1,881	(1,881)
Utilities and Telephone	540	900	816	84
Other	6,250	1,881	45	1,836
Total	185,500	171,584	168,437	3,147
Total Expenditures	192,825	181,564	178,246	3,318
Excess (Deficiency) of Revenues Over Expenditures	(88,075)	(43,663)	(40,220)	3,443
Fund Balance at Beginning of Year	112,133	112,133	112,133	-
Fund Balance at End of Year	\$ 24,058	\$ 68,470	\$ 71,913	\$ 3,443

See the accompanying notes and accountants' report.